

## **How to Disable Conversation View in Office 365 (Outlook webmail)**

If you do not want to see emails grouped together by conversation, follow the instructions below in order to disable conversation view from webmail.

1. Go to [webmail.wesley.edu](http://webmail.wesley.edu) and log in.
2. After logging on, click the drop down arrow next to 'All'
3. 3. Click on Messages under 'View as'

